



TAFE NSW - Northern Sydney Institute

Women in Northern Beaches

TECHNOLOGY SKILLS FOR HOME AND BUSINESS

TAFE NSW- Northern Sydney Institute is offering a short course in technology skills for women in the Northern Beaches Area.

The course is designed to improve and update many aspects of your computer abilities in a friendly and casual environment.

Topics covered: understanding computer terms, internet and email usage, working with photos, file management, software applications eg Excel and open source, and updating your computer.

The course will run for 5 weeks on Wednesday mornings.

Date: Wednesdays Feb 10 to March 10 2010 [5 sessions]
Time: 9.30am – 12.30pm

Location: Freshwater Education Centre Harbord Rd
Freshwater

TAFENSW Northern Sydney Institute

Cost: \$180

Registrations: Robyn Woolley
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Registration of place in Skills Short Course

Technology

Freshwater Education Centre Term 1, 2010 9.30 to 12.30pm Feb 10 to March 10

Name: _____

Address: _____

Phone: _____

Email: _____

Please bring a USB memory stick with you.

PAYMENT DETAILS: \$180 for 5 week program

I wish to pay by [please circle one]

Credit Card: Visa MasterCard Bankcard

Card holders Name:

Card expiry date:

Card Number: ____ / ____ / ____ / ____

Signature:

Cheque: Cheques are to be made out to TAFE NSW Northern Sydney Institute

RETURN TO:

Robyn Woolley

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